Statement of Intent:

We aim to visit all children and their families at home prior to entry to the pre-school. The aim of the home visit is to build the relationship between the setting (especially that of the key person) and the family. We aim to ease the transition between the home and setting for the child and family through our visit.

* Each child and their family will be visited at home by 2 members of the Ladybirds team. This allows one team member to talk with parents and the other to interact/play with the child (Books and toys will be taken on each visit).
* The visit will be pre-arranged with the family at a time that suits them. Visits will only be arranged during the settings working hours.
* The visits will be arranged at approximate times (a ½ hour window) to allow for flexibility and travel between homes.
* The meeting will be approximately 30 minutes.
* During the home visit the team members will and discuss and record the child’s current developmental levels and general information to provide a base for planning suitable activities and next steps.
* Relevant health information will also be recorded.

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| Document ID- | Policy adopted at meeting – Oct 2017 | Reviewed by : Ladybirds Directors |
| Date reviewed |  |  |
| Oct 2017 |  |  |
| March 2019 |  |  |